

INSTRUCTIONS FOR THE TENANT

To cancel your agent controlled payment schedule or your Ray White rent payment facility please follow the three step process outlined below:

- 1. Complete this form in full
- 2. Ensure you have signed and dated where requested
- 3. Fax or mail this form to your managing agent

TENANT DETAILS

Tenant Details

First Name: _____ Last Name: _____

Tenant #: _____ Date of Birth: _____

Address: _____

Suburb: _____ State: _____ Postcode: _____

CANCELLATION DETAILS

Please cancel my agent controlled payment schedule as of: ___/___/20___

AND / OR

Please cancel my Ray White rent payment facility as of: ___/___/20___

REQUEST AND AUTHORITY TO CANCEL

I hereby request the above details be cancelled as instructed. I understand payments scheduled on or after the above cancellation date will not be processed.

Name: _____ Date: _____

Signature:  _____